

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS MEETING HELD AT SANTÉ MANITOUWADGE HEALTH
ON Tuesday, February 22, 2022 AT 1900 HOURS IN THE JUDITH C. HARRIS BOARDROOM**

PRESENT:	Peter Ruel Rolly Smith Belinda Schleier Marcel DeMars Charrly Maynard M. Esarte Debbie Hardy Annie Janveau	Board of Directors Chair Board of Directors Vice-Chair Director Director Director Director of Community Programs and Services CEO Chief Nursing Officer
Staff:	Amy Gray	Finance Manager
Absent:	Keisha Drapeau Isabelle Ouellet Donna Jaunzarins John MacEachern Julie MacIntyre Dr. Cimona	Director Director Director Director Executive Assistant Chief of Staff

1. Call to Order

Mr. Peter Ruel, the board chair called the meeting to order at 1901.

2. Certificate of Notice Circulated to all Directors

The Notice of Meeting was as stated in the pre-meeting package.

3. Declaration of Conflict

None to Report

4. Trustee Education

CHCE Ethics Presentation by Ryan Tonkens

5. Patient Story

Mrs. Hardy explained to the Board of Directors that on occasion, that there is miscommunication between family members on progress patients are making. SMH is in direct communication with all family members so that there is no confusion (updated).

6. Board Chair Report

Mr. Ruel was appreciative to all board members and hospital staff for all their hard work and continuing efforts.

7. Chief of Staff Report

No Report

8. Administration Report

Strategic Directive #1

SMH will be proactive to individual and community needs

- SMH continues to provide support at the TBDHU led vaccination clinics for COVID-19. The last scheduled clinic is February 17th, 2022. The numbers at the clinics have been low and walk-in appointments are being offered at each clinic.
- LTC residents have been offered 4th dose booster vaccines. These are not mandatory at this point

in time. The vaccine has been provided to the unit to administer to consenting residents.

- Third dose boosters for health care workers have been extended into March.
- SMH has had an amazing compliance rate for vaccinations. Staff members have been offered booster doses or have been made aware of the new mandatory requirements for the MOHLTC.
- We continue to work with agencies and have created a recruitment and retention package hoping to entice permanent workers – we have recruited one nurse to SMH and she is in the process of buying a house here. This person started as an agency nurse but will transition to SMH staff in March.
- Annie and Megan continue to fill in the excess shifts on the unit although this demand on them should lower significantly in the second week of February having a full staff compliment (through the use of agency nurses).
- The LTC expansion application has been accepted, we are approved for 18 new beds and we are now waiting for the MOH to start the next step on this project.

Strategic Directive #2:

SMH will sustain outstanding quality and operations

- The new defibrillator training for the staff still to be provided by the company virtually.
- The new chemistry analyzer (7600 chemistry for lab) is installed, training is completed and now the validation process begins – Go live date is Feb 17, 2022.
- Accreditation Canada. We have committed to an April 20 to April 21, 2022 on site survey – one day earlier than planned.
- The flooring project is progressing well. As of current the rooms on the nursing unit have been completed, additionally, the housekeeping room on the LTC unit will be done (at no cost to us). MDRD has been completed and laundry area started.
- The LTC expansion application has been approved – awaiting the MOH for next steps.
- A funding proposal to replace our end of life OTN machine was submitted Jan 21, 2022.
- An RN has expressed interest in the Chemotherapy program. Education and training will be required before we can resume the service at SMH which will take some time.
- The FHT myCare (Home and Community Care Program with Ontario Health) has received outstanding patient feedback regarding service delivery. With the added pressures of staffing issues, COVID-19 guidelines, training and orientation of new staff and the highest number of home are visits on record – the nurses have received very positive reviews for the care being delivered to the community.
- All team leads were met for departmental budget reviews and capital planning for 2022/2023 and beyond. All assets in their departments have been reviewed.

Strategic Directive #3:

SMH will be innovators in service and program delivery

- COVID Clinics are being run through the recreation center. The TBDHU is working with SMH and the Township to ensure community need is being met.
- The Recipe in a Program has launched with the FHT in partnership with Brass Bell and the Early ON Center and is getting great feedback.
- The apartment at Lakeview Terrace has finally been approved to be used as a permanent home for an assisted living client. It was previously a transitional unit but the patient need for that unit is not needed at this time. Recruitment for PSW's to deliver the care is ongoing. The MOHLTC is aware the program will not be launched until next fiscal year due to staffing shortages.
- The virtual proposal for new OTN equipment was approved.
- A second Regional proposal is submitted in regards to cyber security enhancements.

Strategic Directive #4:

SMH will become a magnet workplace

- A regional task force has been formed to address the HHR issues across NW Ontario.

- SMH completed an application to provide mentorship for Internationally Educated Nurses as the province and College of Nurses work fast track nurses into our workforce.
- Efforts continue to recruit a physiotherapist and nurse practitioner for the FHT as well as a third physician for the Manitouwadge Physicians Group.
- We continue to strive to have a full complement of SMH nursing staff. We are anticipating a new hire in April and the return of maternity leave in May bringing our RN staffing level to 6 of 8 FT. Succession planning has begun for key positions over the next five years.

9. Committee Reports

9.1. Governance Committee

No Report

9.2. Finance and Audit Committee

The December financial statements were reviewed by Ms. Amy Gray. She advised that at the end of the December there was a surplus of \$166,781.00.

The following resolution was tabled for approval;

MOVED BY: M. DeMars

SECONDED BY: B. Schleier

BE IT RESOLVED: That the Financial Statement for December 2021, be approved as presented.

CARRIED!

9.3. Executive Committee

No Report

9.4. Medical Advisory Committee

No Report

10. New Business

10.1 Integrated Virtual Care Proposal – Funding Confirmation – reviewed by Board members

10.2 Regional Integrated Care – reviewed by Board members

10.3 Security – Regional Proposal – reviewed by Board members

10.4 Board Reminder – J. MacIntyre to send out an email to board members day before meeting to remind members of meeting and to get RSVP's.

11. Other Business

11.1 Rural and Remote Medicine Course – Mrs. Hardy informed the Board this is a course that Mrs. Esarte and another SMH employee with be attending.

11.2 HPCO – Workshop Streams – Mrs. Hardy informed the Board this is a course that Mrs. Roberts with be attending.

12. Quality – Quarterly Report reviewed by board members

13 Correspondence

14 Consent Agenda Items Approval:

- a. Minutes of Board of Directors Meeting held: Feb 1, 2022

MOVED BY: M. DeMars

SECONDED BY: B. Schleier

BE IT RESOLVED: That the following Consent Agenda items, be approved: Minutes of Board of Directors Meeting held: Feb 1, 2022 with amended changes.

CARRIED!

15 In Camera

The following resolution was tabled for approval;

MOVED BY: M. DeMars

SECONDED BY: R. Smith

BE IT RESOLVED: That we move into an In-Camera session at 2018

CARRIED!

The following resolution was tabled for approval;

MOVED BY: C. Maynard

SECONDED BY: B. Schleier

BE IT RESOLVED: That we move out of In-Camera session at 2026.

CARRIED!

16. Place and Time of Next Meeting – March 22, 2022 at 1900.

MOVED BY: M. DeMars

SECONDED BY: C. Maynard

**BE IT RESOLVED: That the next meeting of the Board of Directors of Santé
Manitouwadge Health be held on Tuesday, March 22, 2022 in the
Judith C. Harris Boardroom.**

CARRIED!

17. Adjournment

There being no further business to conduct. The following resolution was submitted for consideration.

MOVED BY: R. Smith

BE IT RESOLVED: That this meeting be adjourned.

CARRIED!

Mr. Ruel thanked everyone for attending and the meeting adjourned at 2027 hours.

17 For the Good of the Board

Debbie Hardy, CEO

Peter Ruel ,Board Chair